



ACADEMY OF INNOVATION

WHERE LEARNING TAKES FLIGHT

2017-2018 Academic Year

Admission Process

The admissions process at Academy of Innovation is to help the school select students who can benefit from our program and to help parents in selecting the appropriate educational environment for their children.

STEPS TOWARD ADMISSION:

1. Parents complete a referral (either online or with front office) and send a copy of current Psychological Evaluation (required) and/or IEP to the school for the Director to review. (IEP is optional, no required)
2. After reviewing documentation, the Director schedules an appointment to discuss the appropriateness of the school for the child with the parent alone.
3. The director will schedule a day for the student to “shadow” in one of our classrooms (appropriate to their age/grade) to get a feel for the school and see what our students do on a daily basis.
4. The Administration determines the appropriate class placement and the family will receive a letter notifying them of the Administration’s decision.
5. Upon acceptance, parents will complete the Application for Admission and make a \$400.00 non-refundable deposit to hold their student’s slot.
6. Parents make appointment with Accounting Services to choose a tuition payment plan.
7. Parents and School Officials must complete and submit the following before the students begins classes:
 - Enrollment Packet (available in the front office)
 - Teacher, Administrator and/or Counselor recommendation forms
 - Child’s Birth Certificate, Immunization Form (3231) and a current 3300 Form (Hearing, Vision, Dental & Nutrition Form)